

- (a) The OHF Minor Hockey Player Transfer Form (For Residential Moves) (“Transfer Form”) must be completed in full with all required supporting documentation as may be relevant including:
 - i. Official confirmation of school enrolment.
 - ii. A copy of a letter sent to the school authorizing the OHF to check on and confirm school enrolment during the year.
 - iii. A copy of a fully executed rental agreement or registered transfer of ownership. If the purchase has yet to close, a fully executed Agreement of Purchase and Sale will be accepted, provided that a registered transfer of ownership is submitted by a date fixed by the OHF Executive Director. Such documents will not be accepted, and the player transfer will be rejected if the landlord or seller has any connection with the Club with whom the player intends to register.
 - iv. Copies of the parent(s)' updated driver's license(s), and a utility or similar bill demonstrating the parent(s)' name and new address.
 - v. An executed copy of any relevant separation agreement, custody order or divorce decree. Any such document that purports to grant custody or guardianship to any person connected in any way (whether as a club official, team official, volunteer, parent etc. with the Club with which the player intends to register) will not be accepted and the residential move will not be approved. **In the event that one parent is moving from the former habitual residence and there is no divorce or separation agreement, the player's habitual residence will be considered the original place of residence prior to parents move.**
 - vi. **A letter from the primary employers of both parents (when both parents are moving) or the parent (when one parent is moving) confirming the individuals employment and the primary location of that employment.**
 - vii. Should any of the required documents not be available, a sworn affidavit may be offered in its place.
- (b) The Transfer Form is not required when the player does not change residence but registers with a different minor hockey Member Partner (e.g. AAA Waiver).
- (c) If the transfer is between two associations within one Member Partner's residential jurisdiction, then the Member Partner will deal with the transfer with the two associations involved, and no OHF involvement is required.
- (d) If the transfer is between two associations from different minor hockey Member Partners (i.e. OMHA, GTHL, NOHA, Alliance), the Transfer Form shall be submitted to the registrar of the minor hockey Member Partner to which the player is moving **to**, signed by the registrar and forwarded by that registrar to the OHF office. **The family involved in this move is solely responsible for providing the documentation directly to that Member Partner.**
 - i. That Member Partner upon receipt of the complete Transfer Form with all supporting documentation, may conditionally approve the player to participate in the OHF during the approval process. However, any false or misleading information contained in the Transfer Form may result in the same penalties as outlined in Regulations E8 and E9 against the player and/or team Official and/or Executive Member of the team or club. Should the matter proceed to the Registration Committee pursuant to By-Law 6.4, the conditional approval shall not be binding on the Registration Committee in any way.
- (e) The player's previous minor hockey Member Partner shall, upon receipt, have seven (7) days to either approve or deny the transfer. In the case of denial, the reasons therefore must be stated in writing and be in accordance with the OHF Constitution, By-Laws and Regulations. Any denial without reasons shall be deemed to be an approval of the transfer.
- (f) The OHF Executive Director, upon written request for relief, may authorize an extension of the seven (7) day period in the preceding paragraph.
- (g) Should the OHF not receive a reply either approving or denying the request from the player's previous minor hockey Member Partner within seven (7) days, the request will be deemed to be approved. The appropriate Member Partners will be alerted by the OHF one (1) day prior to enforcing such approval and will be further notified once the approval has been authorized by the OHF.
- (h) **In instances in which it is identified that a Club, Association, Team Official or anyone connected with any of the above has assisted the family in moving to the new residence or preparing and/or submitting the necessary documentation, the player will become ineligible to participate with that Team and/or Club regardless of the outcome of the Residential move application.**
- (i) If the transfer is accepted and the request is approved, the player, parents, and club are required to report promptly to the OHF Office any material change in any fact or document submitted as part of the transfer request. Failure to do so may result in the same penalties as set forth in Regulations E8 and E9.
- (j) **Regulation E22 does not apply to players that make a residential move in the current season. Such players that subsequently move in the same season must report to their new residential centre.**
- (k) If a player will be moving prior to the start of the new hockey season, and as a result of the move will no longer be eligible to participate where he played hockey the previous season, the OHF President, on the recommendation of the OHF Executive Director and the Executive Directors of the two Member Partners in question, may grant temporary permission for the player to attend try-outs in the new residential centre provided that all information regarding the proposed move has been submitted to the OHF office by way of a Transfer Form. This temporary permission is not a determination of change of residency. Applicants are required to provide all finalized supporting documentation, as outlined in OHF Regulation E97 (a), to confirm that a residential move has taken place. These documents must be provided to the OHF by the date of occupancy of the new address or by September 1 of the new hockey season, whichever is earlier. Once these documents are received, and **the Member Partners have** approved the transfer, the process will be completed. If the applicant is not able to provide confirmation of residential move by the noted date, the applicant will be required to return to his previous residential centre.

Please refer to OHF Regulation E.97 (k-p) and OHF By Law Six for further details in regards to the OHF Registration Appeal process.

Bolded Text = changed or new information